

Democratic Services

Reply to: Simon Wright
Ext: 1533
Direct Line: 01993 861533
Fax: 01993 894483
Email: simon.wright@westoxon.gov.uk

4 February 2015

SUMMONS TO ATTEND

MEETING: ENVIRONMENT OVERVIEW & SCRUTINY COMMITTEE

PLACE: COMMITTEE ROOM 1, COUNCIL OFFICES, WOODGREEN, WITNEY

DATE: THURSDAY 12 FEBRUARY 2015

TIME: 2.00pm

Members of the Committee:

J F Mills (Chairman), H G Davies (Vice-Chairman), M A Barrett, R J M Bishop, M Brennan, A S Coles, Mrs E M Coles, D A Cotterill, C Cottrell-Dormer, P J G Dorward, P Emery, H J Howard, Ms E P R Leffman, and A H K Postan

RECORDING OF MEETINGS

The law allows the council's public meetings to be recorded, which includes filming as well as audio-recording. Photography is also permitted.

As a matter of courtesy, if you intend to record any part of the proceedings please let the Committee Officer know before the start of the meeting.

A G E N D A

- 1. Apologies for Absence and Temporary Appointments**
- 2. Minutes of the meeting held on 27 November 2014 (previously circulated)**

- 3. Declarations of Interest**

To receive any declarations of interest from Councillors relating to items to be considered at the meeting, in accordance with the provisions of the Council's Local Code of Conduct, and any from Officers.

- 4. Participation of the Public**

Purpose:

To receive any submissions from members of the public, in accordance with the Council's Rules of Procedure.

Ms Brigitte Hickman, the Chair of Sustainable Witney, has given notice in accordance with the Council's Rules of Procedure of her wish to address the meeting regarding the implications of the County Council's proposals to withdraw funding from the Oxfordshire Community Action Group Project.

Items for Decision

5. Committee Work Programme 2014/2015 (Report of the Strategic Director – copy attached)

Purpose:

To provide the Committee with an update on the Work Programme for 2014/2015

Recommendation:

That the Committee notes the progress with regard to the Work Programme for 2014/2015.

6. Cabinet Work Programme (Report of the Chief Executive – copy attached)

Purpose:

To give the Committee the opportunity to comment on the Cabinet Work Programme published on 20 January 2015.

Recommendation:

That the Committee decides whether to express a view to Cabinet on relevant issues in the Work Programme for the period.

7. Review of Performance Indicators (Report of the Interim Shared Head of Environment & Commercial Services – copy attached)

Purpose:

To propose changes to a number of existing performance indicators that are currently used to measure the performance of the waste service contract

Recommendations:

- (a) That the proposed revisions to the existing Performance Indicators (PIs) are adopted for the 2015/16 financial year; and
- (b) That the new PI's are reviewed at the end of quarter 2 to ensure that they are appropriate and that they reflect the needs of the service. Adjustments can then be tested and proposed for 2016/17 if required.

Items for Information

8. Low Carbon and Environmental Plan – Annual Update (Report of the Interim Shared Head of Environment & Commercial Services – copy attached)

Purpose:

To provide an update on the delivery of WODC's Low Carbon and Environmental Plan.

Recommendation:

That, the report is noted.

9. Member's Questions

Purpose:

To receive questions from Members relating to the work of the Environment Overview and Scrutiny Committee. In order to ensure that appropriate information is to hand at the meeting, Members may wish to give notice of any questions through the Committee Officer

Recommendation:

That Members' questions be dealt with as appropriate.

David Neudegg
Chief Executive

This agenda is being dealt with by Simon Wright, Tel: (01993) 861533;
Email: simon.wright@westoxon.gov.uk